

# Stanly County Health Department

1000 North First Street, Suite 3

Albemarle, NC 28001

(704) 982-9171

Fax (704) 982-8354

## *STANLY COUNTY BOARD OF HEALTH*

**April 3, 2008**

### **Meeting Minutes**

The Stanly County Board of Health met on April 3<sup>rd</sup>, 2008 at 7:00 PM in the Conference Room of the Stanly County Health Department. All Board Members were present with the exception of Mr. Stephen Chambers, Mr. Gene McIntyre and Mrs. Debby Johnston. Staff present was Dennis Joyner, Health Director, Debbie Bennett, Shonda Blalock, Judie DeMuth, David Ezzell, Patricia Hancock, Karen Hatley, Dean Lambert and Patti Lewis. Guest present was Jennifer Horne, RN a student presently attending Pembroke University to obtain her BSN. Leon Warren attended as media representative.

Board Chair Hathcock called the meeting to order and entertained a motion for approval of the March 6<sup>th</sup>, 2008 board meeting minutes. A motion to approve the minutes as presented was made by Dr. Marshall, seconded by Dr. Mauldin, and approved by the board.

#### **HEALTH DIRECTOR'S REPORT**

A report on Health Department expenditures and revenues as of February 29<sup>th</sup> was reviewed. Mr. Joyner explained the reports and areas where revenues were behind projection.

The Health Director updated the board on the agency's personnel status reminding the board of the retirement of Janice Keck as of 3-31-08 and the upcoming retirement of Linda Morris, RN who currently works in the Smart Start Program, who will be retiring on 4-30-08.

#### **NEW BUSINESS**

The proposed Health Department budget for FY2008-09 along with a cover memo highlighting specific program area changes from the current budget was presented by the Health Director. The board was informed that the proposed budget reflected an overall increase of 5% over last year's budget. Significant requests in the new budget were explained by Mr. Joyner and discussed by Board Members as follows:

- 1) **Overall Department** – Salary adjustments are projected at an increase of 5% per county budget guidance. This includes a yet to be designated cost of living adjustment and funding for implementation of the county's pay plan study. This may be further adjusted as the county proceeds through the budget process and the pay plan study is finalized. The amount of \$33,300 is requested to replace and upgrade software for 37 computers, with \$23,000 included to paint the interior of the department. The current cost of copiers used throughout the department is a lease agreement which was increased to 3 times the current budgeted amount due to enhancements which will allow many more capabilities, including color copies, faxing capabilities, etc. The increased cost of computers as well as new copier lease agreements was based on the county's IT Department recommendations.
- 2) **Animal Control Program - Requests** are primarily due to preparations for compliance with the new state Animal Welfare Law regulations. Needle injection euthanasia will be integrated into animal control operations which will require extensive time and training of staff. An additional Animal Control Officer II position is included in the new budget to allow for an officer to be at the shelter during most public hours assisting with adoptions and shelter up-keep. An additional vehicle is also requested with this new position, and to assist the county's support of the Animal Control Program, the recommendation for County Commissioners to increase the dog listing fee from \$3 to \$6 per year through the tax office is included in the budget. This request was proposed last year, but was not approved. The amount of \$5,500 is included in the

budget to cover cost involved with the installation of an epoxy sealant on the floors in the shelter kennel areas to enhance cleaning and disinfecting. The board was informed that \$5,000 was requested in order to install a ceiling in the kennel area to assist with temperature control, which is also a requirement in the proposed Animal Welfare Law regulations. A list of current fees and charges for the Animal Shelter and proposed increases were reviewed and after discussion, a motion to approve the proposed fee changes for FY2008-09 was made by Dr. Mauldin. The motion was seconded by Mrs. Rudisill and passed by the board.

- 3) **Environmental Health** – As a result of state mandated well water testing, a request to adjust the fee structure for water sample kits was discussed, and the board reviewed the suggested fee schedule. After discussion, Dr. Mauldin made a motion to accept the proposed Environmental Health Fee Schedule, to become effective 7-1-08. Mrs. Margaret Rudisill seconded the motion, which passed by the board.
- 4) **General Health Program** – Funds were requested for a new ADA compliant exam table at a cost of \$9,000.
- 5) **Dental Health Program** – A new digital imaging system totaling \$25,000 was requested, and Mr. Joyner explained that the new imaging system would interface with the Dentrix system used in the dental clinic.
- 6) **Fund Balance Usage** – The Health Director explained that a request for \$60,000 in Medicaid Retroactive Settlement funds, \$69,820 from the Dental Program fund balance and \$50,000 from the Home Health Program fund balance was proposed to support the FY2008-09 budgets. He added that these funds would be used to help support Family Planning, Maternal Health, Child Health, Dental Clinic administration, Home Health on-call, and shared overhead expenses.

After comments, questions, and discussion, Dr. Mauldin made a motion to approve and submit the proposed FY2008-09 budget to County Administration and County Commissioners; Mrs. Rudisill seconded the motion, which was approved by the board.

#### **UNFINISHED BUSINESS**

The recommendation of revised “Rules Governing the Construction, Repair and Abandonment of Wells in Stanly County” was reviewed by the board. David Ezzell, Environmental Health Supervisor explained the new North Carolina well requirements and how they will impact Stanly County well rules. He informed board members that the primary difference in the new State rules was that only drinking water supply wells are addressed, and the current local rules address all wells except monitoring wells permitted by the N. C. Division of Aquifer Protection. Mr. Ezzell assured the board that the new state mandated rules will not affect well contractors as construction standards and permitting remain unchanged. The current local rules were written and adopted in 2006 and the board was made aware that even though the new state rules will be mandated, a public hearing must be scheduled before they can adopt the revised rules. Therefore, a motion was made by Dr. Mauldin to schedule a hearing to vote on the new rules at the next regularly scheduled board meeting on May 1<sup>st</sup>. The motion was seconded by Mrs. Rudisill, and passed by the board.

#### **OTHER BUSINESS**

Board Members were made aware that a Stanly County Employees Wellness Fair was held today in the County Commissioners room. The Director stated that the fair was well attended and thanked Mrs. Hathcock, Board Chair for giving of her time to assist with the wellness fair as a pharmacist.

With no further business to discuss, Dr. Mauldin made a motion for adjournment. The motion was seconded by Mrs. Rudisill, and passed by the board.